



## Education Volunteer

**General Description:** This position provides assistance in the development and/or delivery of the Museum's educational programming. Volunteers in this position work with and fall under the supervision of the Museum Educator. Duties include working with the Educator and Director to devise accurate, engaging projects for museum workshops and special events, and/or to assist in running workshops and events. Projects will be assigned to Education Volunteers by the Educator.

**Schedule:** The volunteer and the Educator will determine the volunteer's work schedule. This position allows for flexibility of hours, and normally requires greater effort in the weeks leading up to an event, with lulls between events.

**Supervisor:** Kirsten Messinger, Museum Educator  
Office Phone: 410-765-2345  
Email: nem.education@gmail.com

**Training:** The volunteer will receive New Volunteer Orientation training at the onset of their service with the museum. The Educator and museum staff will provide additional on-the-job training.

**Qualifications:** Education Volunteers should have some industry or education experience relevant to electronics or electrical engineering, or to STEM related topics. Prior museum experience is not required.

**Other Requirements:**

- The volunteer will be provided with a badge which they should wear visibly at all times when they are representing the museum, on site or off site.
- The volunteer will be given a volunteer manual which outlines Museum procedures and policies; volunteers will adhere to the policies and procedures detailed in the manual.
- Must be at least 18 years of age, or have signed parental permission for those under 18.

**Benefits:**

- Discounted or free admission to many museum programs and events
- Invitation for two to attend the Annual Volunteer Banquet (First Friday of each December)
- Free individual admission for the volunteer during museum hours
- Certificates recognizing accumulated hours of service